



Government of Goa  
**DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP**  
**BICHOLIM GOVERNMENT INDUSTRIAL TRAINING INSTITUTE**

Valshi, Bicholim – Goa 403504 Phone no.: 0832 - 2362315

Website: [www.itibicholim.goa.gov.in](http://www.itibicholim.goa.gov.in)

Email: [bicholim-iti.goa@nic.in](mailto:bicholim-iti.goa@nic.in)

No. 50/BGITI/STR/ISO/2023-24/1622

Date: 11.12.2023

To,

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\_\_\_\_\_  
\_\_\_\_\_

**Sub: Inviting sealed bids for ISO: EOMS:21001: 2018 Consultancy & Certification services reg.**

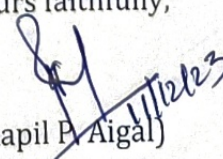
Sir,

Sealed bids are invited from reputed company/Firm/Dealer to provide ISO21001:2018: EOMS ISO Consultancy Services including EOMS: Certification to Bicholim Government ITI as Mentioned in attached **Annexure-I** and terms and condition mentioned below:-

**Terms and Conditions:-**

1. The Bids should strictly be on the organization/ firm letter head.
2. Rates should be quoted in figures and words and be valid for a period of six months from the date of opening the Bids.
3. The Institute shall not bear any other cost apart from the rate quoted by the service provider/firm.
4. The successful company /firm should provide the service during the office hours within 10 days of receiving the work order.
5. The Service provider /vendor/ supplier should provide full name and address of the Proprietor / Director/ Partner and the firm/ company/ service provider (as the case may be) on the envelope.
6. The Service provider/vendor/supplier should attach copy of the inquiry letter along with the Bid.
7. The Principal, Bicholim Govt I.T.I. has the right to accept or reject any or all the Bid without assigning any reason thereof.
8. The Bids should be sent either by return email, by hand delivery or by speed post super scripting "Bid number and subject" so as to reach this office at Bicholim Govt. ITI, Valshi Bicholim Goa 403504 on or before **20/12/2023** before 11:00AM.

Yours faithfully,


  
(Kapil P. Aigal)  
Principal Sr. Scale

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**ANNEXURE-I**

Sr. No	Scope of Services	Rate per Unit (Rs.)	Total Amount (Rs.)
	<b>Consultancy Services</b>		
	1. Creating Awareness on above ISO:EOMS:21001:2018.		
	2. Gap Analysis.		
	3. Providing Training on ISO:EOMS:21001:2018. to all our staff		
	4. Providing Training on Internal Audit as per ISO: EOMS:21001:2018.		
	5. Providing Training on Management Review procedure.		
	6. Preparation of Documents/SOPs required for ISO:EOMS:21001:2018.		
<b>A</b>	7. Designing of Formats required for ISO: EOMS:21001:2018.		
	8. Preparation of Records required for ISO: EOMS: 21001:2018.		
	9. Preparation of Manual required for ISO: EOMS:21001:2018.		
	10. Conducting Internal Audit		
	11. Measurement and Recording of Objectives		
	12. Conducting and recording of MRM		
	13. Charges for Surveillance Audit 1		
	14. Charges for Surveillance Audit 2		
	<b>Certification Process</b>		
	1. Registration Fees		
	2. First Stage Audit/ Assessment		
<b>B</b>	3. Second Stage Audit / Assessment or Certification Audit: and issue of certificate		
	4. First surveillance Audit		
	5. Second surveillance Audit		
	6. Follow up with Certification Body to carryout Audit		
	7. Follow up with Certification Body in getting Certificate		
	Total=		
	GST=		
	S. Total=		
	R. Off=		
	G.TOTAL=		

  
 (Kapil P. Aigal)  
 Principal Sr. Scale