**Guidelines Containing relevant details regarding registration process**

1. Only eligible and capable suppliers shall be registered as suppliers for supply of Goods for the use of Institute Managing Committee of Bicholim Government Industrial Training Institute, Valshi Bicholim- Goa.
2. All firms, who are in the business of manufacturing, stocking or marketing of stores are eligible for registration, if otherwise suitable, subject to specific conditions or restrictions stipulated in this document.
3. The firm interested for registration may indicate the categories of Goods which they intent to supply.
4. The Application form may be collected from Store Section O/o Bicholim Government Industrial Training Institute, Valshi Bicholim- Goa on any working day upto 19/09/2021 between 10.00 A.M to 4.00PM. The interested firm may also download the application form from the website [www.itibicholim.goa.gov.in](http://www.itibicholim.goa.gov.in)
5. The application form shall be signed by the authorised signatory
6. Supplier registered will be registered for a period of 3 years. At the end of this period, the registered supplier willing to continue with registration, need to apply afresh for renewal of registration. New supplier(s) may also be considered at any time provided they fulfil all required conditions.
7. The registered supplier(s) are liable to be removed from the list of approved supplier if they fail to abide by the terms and conditions of the registration or fail to supply the goods on time or supply sub-standard goods or make any false declaration to any Government Agency or for any ground which in the opinion of the Government is not in the public interest.
8. Firm against whom punitive action has been taken and also banned firms

shall not be eligible for Registration for a period of 2 years**.**

1. The Application form complete in all respects shall be submitted to this Office with due date and time. Registration shall be granted to the firm who fulfil all the specified requirements.